



## Enrolment form

Name child:	
Date of birth:	

Enrolment costs are \$25,00. You will find more information about school fees on page 2.

Payment of the enrolment costs can be made by 'direct deposit' to the school's bank account, Duyfkenschool Inc, BSB 032 109 Account 424401. Please use your child's name as a reference. You will receive an invoice for the school fees.

### Return of enrolment form and documents:

After filling out the enrolment form you are able to return this and the requested documents by email to [dutchschoolbrisbane@gmail.com](mailto:dutchschoolbrisbane@gmail.com) or you are able to hand this in to the principal at the school.

### How did you find out about the Duyfkenschool?

- Internet search
- Friends or family
- Facebookpage of the school
- Other facebookpage
- Other, \_\_\_\_\_

Before filling out the enrolment form, you might want to read the information on page 2.

### School to fill out

Date received:	
Studentnumber:	

## Lessons

Lessons for 'groep 1' through to 'groep 8plus' take place on Wednesdays 3.30-6pm. Our location is Cannon Hill State School, 845 Wynnum Road, Cannon Hill. Lessons for our 'peutergroep' (children aged 2.5-4) take place on Wednesdays 4-5.30pm at the same location.

## For whom?

All children are welcome to enrol, the only prerequisite is that there will be time spend on the Dutch language at home. We ask you to complete one enrolment form per child.

## What do I need to enrol my child(ren)?

- One enrolment for per child
- Declaration 'single/double' enrolment
- Copy of your child's passport
- If applicable: a copy of evidence where you are able to show you child's Dutch or other European nationality (for example: passport child, birthcertificate)
- SOS-list

## Checklist after completing the enrolment form

- Did you fill out all questions with \*?
- Did you add your signature, name and date?
- Did you add all attachment (see list above)?

All information will be handled in confidence and will only be shared with third parties with your consent. Details such as name, age and nationality might be shared with Stichting NOB. Details such as name, nationality, school and class might be shared with the QLD Department of Education.

## School fees

Regular groups (1 t/m 8plus): Total costs (per year) for the lessons and four NTC-days (Dutch language and culture days) are \$1650,-- For Sinterklaas (St. Nicolas) and/or Koningsdag (King's Day) we might charge a separate fee. Should you pay for the entire year upfront than you are entitled to a \$100,-- discount. Discounts to school fees apply to parents who have three or more children attending the school. You will find more information on this in our school guide.

Toddler group (Peutergroep): Total costs for the toddler group are \$250,-- per term of 10 weeks. Should you pay for the entire year upfront than you are entitled to a \$50,-- discount.

## Parent contribution

In addition to the fees as mentioned previously, we charge a one of parent contribution fee of \$50,-- per child. Parents are able to earn back this fee throughout the year by volunteering at our school during various events for a minimum of three hours (per child). Throughout the schoolyear we regularly send out requests for help with various tasks.

## Questions?

Should you have any questions after reading the information in this form, then please don't hesitate to contact us on [dutchschoolbrisbane@gmail.com](mailto:dutchschoolbrisbane@gmail.com).

Questions with \* are compulsory to fill out

### 1. Student details

<b>Surname *</b>	
<b>Insertion</b>	
<b>First name *</b>	
<b>Preferred name *</b>	
<b>Gender *</b>	
<b>Date of birth *</b>	
<b>Date of birth *</b>	
<b>Nationalit(y)/ies *</b>	

### 2. Parent/caregiver details

	1	2
<b>Relation to child (e.g. mum, dad, etc.)</b>		
<b>Surname *</b>		
<b>Insertion</b>		
<b>Initials *</b>		
<b>Preferred name *</b>		
<b>Date of birth *</b>		
<b>Country of birth *</b>		
<b>Nationalit(y)/ies *</b>		
<b>Address *</b>		
<b>Home phone number *</b>	Private yes/no	Private yes/no
<b>Mobile number</b>		
<b>E-mail address *</b>		
<b>Marital status</b>		
<b>Work</b>		
<b>Family</b>	Lives with: parents/mum/dad/care givers	
	... brother(s)	
	... sister(s)	
	Place in the family 1 / 2 / 3 / 4 / 5 / 6	

### 3. Emergency contact details

In case of an emergency, if we are unable to reach anyone on the numbers above, who should we contact then?

<b>Name *</b>	
<b>Phone number *</b>	
<b>Relationship to child *</b>	
<b>Speaks Dutch?</b>	yes/no

### 4. Medical details

<b>Insurance</b>	Medicare / Private
<b>Insurance number</b>	
<b>Name GP *</b>	
<b>Phone number GP *</b>	

### 5. School details

For the toddlergroep (peutergroep): <b>Does your child attend daycare?</b>	<input type="checkbox"/> Yes, how many days per week? _____ <input type="checkbox"/> No Please go to question 6 on page 5 (points of interest).
For the regular groups: <b>Does your child attend school? (either in the Netherlands or Australia)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please go to question 6 on page 5 (points of interest).
<b>School career in the Netherlands:</b>  <b>School career in Australia:</b>	Please circle 'groepen' (classes) your child was placed. Groep 1 – 2 – 3 – 4 – 5 – 6 – 7 – 8 – dna Did your child repeat a class? <input type="checkbox"/> Yes, in which 'groep'? _____ <input type="checkbox"/> No Please circle years your child was placed. Prep – Year 1 – 2 – 3 – 4 – 5 – 6 – 7 – dna Did your child repeat a class? <input type="checkbox"/> Yes, in which year? _____ <input type="checkbox"/> No
<b>Name current school in Australia *</b> <b>Current 'year level' Australian school *</b>	Please circle current year level. Prep – Year 1 – 2 – 3 – 4 – 5 – 6 – 7 – 8 – dna
<b>Current class at Australian school *</b>	

## 6. Points of interest

<b>Are there learning impediments? (Please tick what is relevant)</b>	<input type="checkbox"/> Speech development <input type="checkbox"/> Reading development <input type="checkbox"/> independence <input type="checkbox"/> Persistence <input type="checkbox"/> Concentration <input type="checkbox"/> Social behaviour / cooperation <input type="checkbox"/> Werktempo
<b>Are there points of interest in the area of: (Please tick what is relevant)</b>	<input type="checkbox"/> Medication <input type="checkbox"/> Allergies, _____ <input type="checkbox"/> Vision <input type="checkbox"/> Hearing ability <input type="checkbox"/> Speech <input type="checkbox"/> Social/ emotional development <input type="checkbox"/> Motor skills <input type="checkbox"/> Other points of interest
<b>Comments:</b> <hr/> <hr/> <hr/> <hr/>	

## 7. Language background

	First language	Second language
Language mum		
Language dad		
Your child		
Language at home		
Other languages		
<b>Please circle what applies</b>	My child understands Dutch well/mediocre/badly My child speaks Dutch well/mediocre/badly  <b>Comments:</b> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>	

<b>Since when are you in Australia?</b>	
<b>Are you considering returning to the Netherlands/Belgium and have your child follow education there?</b>	<input type="checkbox"/> Yes, when? _____ <input type="checkbox"/> No <input type="checkbox"/> Unsure

At the Duyfkenschool we teach Dutch on different levels. Students at the same level compared to students in the Netherlands/Belgium receive schooling at R1 level. Students who are a maximum of two years behind receive schooling at R2 level. Students on R1 and R2 levels are in the same class however the teaching occurs through differentiation. There are R1/R2 classes in 'onderbouw' (groep 1-2), 'middenbouw' (groep 3-5) and 'bovenbouw' (groep 6-8plus). Students who learn Dutch as a LOTE are placed in the R3 group. More information on the various levels is available on our website or you are able to contact the school principal (dutchschoolbrisbane@gmail.com).

**What do you believe is the right level for your child?** R1/ R2/ R3/ peutergroep

**I would like to enrol my child for:**

- Peutergroep (my child is/isn't potty trained)
- R1/ R2 group
- R3 group

**8. Permission \***

Please tick what applies.

- I agree for the Duyfkenschool to request information from my child at the Australian school should this be required. This always occurs in consultation with parents.
- I agree for publication of my child's photos (e.g. in the school's newsletter, webpage or facebook page).
- I agree for the Duyfkenschool to forward details to Stichting NOB.
- I agree for the Duyfkenschool to forward details to the QLD Department of Education.

**9. Expectations:**

You are able to voice your expectations here:

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Hereby I \*.....enrol (enter name child)  
\* ..... as a student at the Duyfkenschool.

For enrolling at the Duyfkenschool and taking the lessons and the 'NTC-dagen' (Dutch Language and Cultural days) which is a total of 105 hours teaching time, apply course fees. The Duyfkenschool is a not-for-profit organisation. By signing this enrolment form you agree to the payment terms as outlined in our school guide.

**Signature parent/caregiver \*:** .....

**Name \*:** .....

**Place \*:** ..... **date \*:** .....

**Thank you for your enrolment!**

Placement in a group is based upon the order of receiving the enrolment form in addition we take into account the age and language abilities of your child and the sizing of our groups. Through our newsletter 't Postduyfken we will keep you up to date of our school and related cultural activities.

Welcome at the Duyfkenschool!



## SOS list Duyfkenschool

(some questions you may have answered in the enrolment form, however this list is kept in a separate folder at school. This is why we request some of the information again.).

<b>Name child *:</b>			
<b>Address *:</b>			
<b>Name parent 1 *:</b>		<b>Phone number 1 *:</b>	
<b>Name parent 2 *:</b>		<b>Phone number 2 *:</b>	

### Contact details in case of an emergency

In case of an emergency we try to contact the parents first. Who should we contact in case we are unable to get hold of the parents?

<b>Name *</b>	
<b>Phone number *</b>	
<b>Relationship to child *</b>	
<b>Speaks Dutch</b>	Yes/ No

### Medical details

<b>Phone number GP *:</b>	
<b>Insurance number *:</b>	
<b>Allergies *:</b>	

### Other important information:

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### Toestemming \*:

- I agree for the Duyfkenschool to use photo's of my child in the school guide.
- I agree for the Duyfkenschool to use photo's of my child in the newsletter.
- I agree for the Duyfkenschool to use photo's of my child on facebook.
- I agree for the Duyfkenschool to use photo's of my child on the school's website.

**Name parent \*:** ..... **Signature parent \*:** .....